

VOUCHER

SPECIAL HANDLING:

Send Tax
Exempt
Certificate:
Yes ☐
No ☐

Vendor Name _____
Address _____
Address _____
City, State _____

Transaction # _____
Effective Date _____
Check # _____

Attorney Number **M** _____
Employee Number **E** _____
Vendor Number **V** _____
Reference Number _____
Purchase Order Number _____

Narrative
(40 characters available. To assist future
research, be as descriptive as possible.)

Account
(XXX-XXXX-XXXXX-XXXX-XXXX)

Course # or
Dimension

1099
(F&A use only)

Amount

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PLEASE MARK ONE: ☐ W9 Requested ☐ W9 Obtained ☐ W9 N/A

TOTAL

\$0.00

Preparer Approval _____ Date _____
Printed Name _____
Dept. Charged _____ Date _____
Printed Name _____
Fin. & Acct. Appv. _____ Date _____

Other Information/Explanation:

From: john.dicks@akerman.com
To: [Miller, Thomas V](#)
Subject: Re: Approval for LSA Grants
Date: Thursday, September 10, 2020 3:03:17 PM

Approved

Sent from my iPhone

On Sep 10, 2020, at 14:25, Miller, Thomas V <TMiller@floridabar.org> wrote:

Hi John, below are grant award amounts for the two Law School Affiliate Grants. I've also attached the full spreadsheet of award amounts which includes a description of the grant. Below are just the committees award recommendations. I just need your approval to

Inclusion and Equality

School	Amount Awarded
Florida International University	\$500.00
University of Miami	\$500.00
Nova	\$400.00
Stetson	\$352.45
Cooley	\$500.00
St. Thomas	\$500.00
Barry	\$500.00
Florida State University	\$500.00
Ave Marie	\$500.00
	\$4,252.45

Health and Wellness

School	Amount Awarded
Ave Maria	\$450.00
FIU	\$500.00
Florida State University	\$490.00
University of Miami	\$500.00
NOVA	\$500.00
Cooley	\$500.00
Stetson	\$361.25
Florida Coastal	\$495.00
	\$3,796.25

**Requested Budget Amount Justification/Explanation
2020-2021**

Department/Program:

Young Lawyers Division

Account Name:

Grants, Awards & Donations.

Account Number:

100-4035-80001-00000-7001
100-4035-80011-00000-7001

**Explanation of
Budgeted Amount:**

Includes the following:

- 1) Local Affiliate (local and specialty bar young lawyer sections) Grants for Professionalism and/or Afternoon at the Courthouse (up to \$500 per affiliate) - \$15,000
- 3) Fund affiliate Holidays All Year and/or Community Service Grants (up to \$500 per affiliate) - \$20,000
- 7) Health and Wellness Grants - \$15,000
- 8) Diversity Grants \$15,000
- 9) Law School Affiliates \$10,000

Each young lawyer affiliate from a local or specialty bar may submit an application to receive grant money from the YLD for either a member service project or community service project. There are usually around 35 participating affiliates. The amount of money awarded is based on the merits of the project and is judged by members of the YLD Affiliate Outreach Committee and the YLD Awards committee. Grants applications are submitted prior to the conference and are reviewed by the judging committee. The judging committee then views affiliate presentations about these projects and is given the opportunity to ask questions of the presenters.

Total Line Item Amount:

\$130,000

**Additional Pertinent
Information (if any):**

The above is an updated list of current grant awards provided to the YLD affiliates. There could be as many as 35-40 applicants for the long-running Courthouse/Professionalism and Holiday/Community Service grants. There are generally fewer applicants for the H&W and Diversity Grants, usually no more than 30. All of these grants are capped at \$500 per applicant. Not all are funded at the maximum. It is not uncommon for at least one or more of the applications to not be funded;

however, most of the affiliates apply for funds for their projects every year.

1) All applications must include details about the project to include:

2) A description/agenda of the program

3) Describes how the project serves its intended beneficiary

4) Funds may not be used on planning, meeting space, meeting planners, prizes or alcohol.

5) All grant applications must include a full budget for the program and how the grant will be used.

all applications are reviewed by the YLD awards committee and recommend award amounts based on the criteria above.

This grant money is awarded every year in conjunction with the Annual Affiliate Outreach Conference. Usually, there are approximately 35 grant applications considered. All are judged on their merit. Single awards amounts are usually capped at \$2500, but most are usually awarded at \$1500 or under.

Historical Information:

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Relevant Rule or Policy:

TFB Strategic Plan: Items 8, 11, 12 and 13

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